



## SACRED HEART OF JESUS SCHOOL

### 2016-2017 EXTENDED CARE PROGRAM

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The Extended Care Program includes a Before-School component and an After-School component. The Before-School program runs from 7 until 7:25 a.m. The After-School component is comprised of Tier I (2:45 until 3:50 p.m.) and Tier II (2:45 until 5:30 p.m.). To participate in the Extended Care Program, the student must be registered.

Extended Care Program fees:	Registration	\$30 (one-time)
	Before-School Care	\$35 (monthly)
	After-School (Full-time, Tier 1) <i>(August-May, 2:45-3:50 p.m.)</i>	\$45 (monthly)
	After-School Care (Full-time, Tier 2) <i>(August—May, 2:45—5:30 p.m.)</i>	\$120 (monthly)
	After-School Care (Part-time) <i>(After five (5) part-time days for the calendar month, parents are invoiced a full-time fee for that month)</i>	\$10 (daily—up to 5 days per month)

Before- and After-School fees for full-time participants are to be paid monthly for enrolled children from August through May, for a total of ten equal payments. Fees are due on the first day of each month. The first payment will be due on August 1st.

Part-time users are sent a statement by the 10th of the month and fees are due by the 15th. If your balance becomes delinquent, you will receive a statement for your balance, plus a \$5 late fee.

Before- and After-School fees may be paid with one check for multiple participants. Please mark your checks with your child's name and grade. This helps us greatly in identifying payments.

Children who participate in extra-curricular activities after school and intend on using Extended Care must be registered in the program and pay both the \$30 registration fee and the \$10 per day fee (part-time fee).

Anyone who plans to use the program on a part-time basis must be registered in the program as a part-time student and pay the registration fee. Anyone who uses the program for five (5) part-time days for the calendar month will automatically be invoiced the full-time fee for the month. Because we must guarantee adequate staffing for our students, we do not have a "drop-in" policy.

Any parent who does not pick up his or her child by their designated After-School end time, (3:50 p.m. for Tier I and 5:30 p.m. for Tier II) will be charged \$1 per child for every minute the child remains. After five late pick-ups, each child will be charged \$2 per minute.

Students not registered in the program and not picked up in the afternoon by 3:05 p.m. will be brought to the After-School Program and charged the \$30 registration fee and \$10 per day fee.

Please understand that neither students nor parents are allowed to return to classrooms after the final dismissal bell rings.

The After-School telephone number (225.241.6943) is answered from 2:45 until 5:30 p.m. only.