



## SACRED HEART OF JESUS SCHOOL

### 2016-2017 APPLICATION INSTRUCTIONS

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- A Parent/Guardian should complete a new student application form for each student seeking admission to Sacred Heart of Jesus, including siblings of current students. Please note that there is a specific application for those students applying to our Pre-Kindergarten program.
- All applications must include the following additional information where applicable:
  1. Copy of the child's Certified Birth Certificate with complete birth certificate number displayed
  2. Copy of Baptismal Certificate if the student is Catholic
  3. Copy of current, completed Immunization Record (Dept. of Health Requirement)
  4. Copy of the student's final report card from last year AND a copy of the most recent report card
  5. Copy of the results of any previous standardized testing
  6. Copy of any educational evaluation results and recommendations
  7. Copy of the child's Social Security Card
- Submit the completed application, required additional information, and the \$50 application fee to the Sacred Heart of Jesus Business Office between January 26 and February 18, 8 a.m. until 3 p.m., Monday through Friday.
- New applicant screening will be held on Saturday, February 20.
- Parents will be notified by mail regarding the status of their application beginning the week of February 23.